

Otago Community Trust Brand Guidelines

This document sets the guidelines on the use and application of the Otago Community Trust brand. The brand consists of two components (a) the people device, (b) the corporate title. These two components are a complete unit and may not be altered in any way. Tracing, redrawing, outlining, adding perspective, making three dimensional or any other form of adaption are not permitted. All logos are available for supply as digital files. Do not scan this document.

For further information please contact the Otago Community Trust, Ph 0800 10 12 40, Email melanie@oct.org.nz

Colour Use

The colours for the Community Trust of Otago have been specified using the Pantone Matching System.

The brand should be reproduced in the specified colours list below.





PROCESS 100c 70m 0y 4k 0c 20m 100y 2k



RGB 0r 70g 173b 235r 183g 0b



Black Variant

100% Black is to be used only when both print colour options are not available for use, or in press.





Logo Varients



Colour on white Background



Colour on Brand Blue Background



Black & Greyscale on white Background



White on dark coloured Background





Logo Configurations

LIMITATIONS OF INTRUSIONS AROUND LOGO

To ensure adequate legibility the brand should always be surrounded by an area of clear space as indicated in the diagram below. Clear space shall not be less than 'X' where the value of 'X' is the dimension from the baseline of the Community Trust to the height of the cap T.



MIMIMUM DIMENSIONS

The recommended minimum size of the Otago Community Trust brand identity is 30mm in width.



INAPPROPRIATE USE OF THE BRAND

These brand standards aim to achieve visual consistency.

For this reason the following should never be used.



FILE FORMATS

EPS = (Encapsulated Postscript) a vector based format that will allow the file to be scaled without loss in quality, should be supplied to newspapers, printers or signwriters to achieve best possible repro.

TIFF = (Tagged-Image File Format) is used to exchange files between applications and

computer platforms. TIFF is a flexible, lossless bitmap image format supported by virtually all paint, image-editing, and page-layout applications.

JPEG = (Joint Photographic Experts Group) compresses file size by selectively discarding data. User friendly for placing in your internal word documents. Not for high resolution reproduction.

Both TIFF and JPEG files should not be used larger than same size (100%) as they will reproduce soft and pixelated.

